NASSAU COUNTY WORK AUTHORIZATION #10

Contract Number:			
	CM3169		
Consultant/Vendor:			
	Kept Companies, Inc. dba Krystal Klean		
Consultant/Vendor Contact			
Name:	Jason Krynock		
Consultant/Vendor Contact			
Phone Number:	904-220-3331		
Consultant/Vendor Contact			
Email Address:	jkrynock@krystalklean.com		
Project Short Title:			
	EOC Cleaning and Painting Exterior		
Total Amount of Previous Work			
Authorizations:	\$452,845.38		
Amount of this Work			
Authorization:	\$15,386.08		
New Contract Amount including			
this Work Authorization:	\$468,231.46		
Funding Source:	01077525-546000		

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit "A", attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed no later than thirty (30) days from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit "A", attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	Doug Podiat	9/16/2024	
		Date	
Procurement:	Lanau Kilmori	9/18/2024	
		Date	
Office of Management & Budget:	Luris Lacambra	9/16/2024	19
g g		Date	
County Attorney:	Denise C. May	10/8/2024	as
	Denise C. May	Date	

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA

Taco E. Pope, AICP By: TACO E. POPE

Its: Designee Date: 10/8/2024

ATTEST TO CHAIR'S **SIGNATURE**

N/A

JOHN A. CRAWFORD

Its: Ex-Officio Clerk

KEPT COMPANIES, INC. Dba KRYSTAL KLEAN

BY: Lorraine Matarazzo
Print Name: LORRAINE MATARAZZO

Title: <u>CAO</u>
Date: <u>10/3/2024</u>



Requisition Form

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

VENDOR NAME/ADDRESS

Kept Companies, Inc. dba Krystal Klean 13679 Atlantic Blvd Jacksonville, FL 32225

96135 Nassau Place Suite 1 Yulee, FL 32097

DEPARTMENT Facilities Maintenance

REQUESTED BY

						i / E Burton	
VENDOR NUMBER	PROJECT NAME FUNDING SOURCE		AMOUNT AVAILABLE		PO OR ENCUMBER ONLY		
18491	Painting Services Contract DESCRIPTION	01077525-546000	OHANDER	LINET DRIVE		r Contract	CM3169-WA10
ITEM NO. 1	WORK AUTHORIZATION # C		1.00	UNIT PRICE \$ 15,386.08	* 15,386.08		
	Generator Enclosures Only: Cl	eaning and Painting			\$ 0.00		
	Exterior at the Nassau County	Emergency			\$ 0.00		
	Operations Center (EOC) local	ed at:			\$ 0.00		
	77150 Citizen's Circle, Yulee, I	FL 32097			\$ 0.00		
					\$ 0.00		
	Piggyback Agreement - Refere	nce St. John's			\$ 0.00		
	County Painting Services Mast	er Contract No.			\$ 0.00		
	20-MCC-KRY-12220				\$ 0.00		
					\$ 0.00		
	Purchasing Policy: Section 1-1	41(d)(3)			\$ 0.00		
					\$ 0.00		
					\$ 0.00		
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					\$ 0.00		
ORIGINAL - FIN COPY - DEPAR			1	<u>'</u>	Shipping Total		0.00 386.08

De	epar	tm	ent	неа	a

I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy. 9/16/2024

Dous Podiak Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)

I attest that, to the best of my knowledge, funds are available for payment. 9/16/2024 Cluris Lacambra

Procurement Director (signature required if greater than \$5,000.00)

I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.

January 9/18/2024

County Manager (signature required if greater than \$100,000.00)

I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.

L.BELTON Clerk: Date0/14/2024



Estimate 1049614299

DATE	08/20/2024	
PO #		
Provided By	Jason Krynock jkrynock@krystalklean.com	

PO Box 51289 Jacksonville Beach FL 32240 (877) 875-5326, (904) 220-3331 Info@krystalklean.com

CUSTOMER

Nassau County Facilities Maint Dept Mr. Les Burnsed 76347 Veterans Way Ste. 4000 Yulee, FL, 32097 (904) 753-0353 Iburnsed@nassaucountyfl.com

SERVICE LOCATION

Nassau County Emergency Operations Center
77150 Citizen's Circle
Yulee, FL, 32097
(904) 753-0353
Iburnsed@nassaucountyfl.com

1.00

\$0.00

\$0.00

DESCRIPTION

Generator Enclosures Only: Cleaning and Painting Exterior

Estimate

Estimate

Description	Qty	Rate	Total
Scope of Work	1.00	\$0.00	\$0.00

Cleaning and Painting Exterior walls and doors:

Northwest Building around ACs and Generators Southwest Building with Metal Building Attached

- -Safety of building occupants and Krystal Klean employees is our top priority.
- -Access to surfaces may be from aerial boom or scissor lifts. Krystal Klean Technicians possess Certified Lift Operator training. Customer understands inherent risk of driving heavy equipment over old concrete surfaces. To mitigate risk of damage, heavy duty crane mats are used underneath lift tires when driving over sidewalks or landscaping.
- -Work requiring aerial or scissor lift usage is typically scheduled first.
- -Technicians will wear and inspect required PPE daily. Copies of Daily Safety Talks and Equipment Inspections can be submitted to Customer upon request.
- -Cones and caution tape used to section off working areas and prevent foot traffic underneath equipment.
- -Krystal Klean will daily record areas which are completed and connect with Building Manager to inspect and sign-off on satisfactory completion.
- -Krystal Klean is fully insured and carries workers compensation on every employee!

Painting & Waterproofing Project Notes

- -Paint will be supplied by Sherwin Williams.
- -Colors will be selected and confirmed by customer prior to project execution.
- -Technicians will apply paint products with strict adherence to Manufacturers Recommended Application Procedures
- -Krystal Klean will supply tools, materials, and equipment necessary for the

completion of the project.

- -Safety of building occupants and Krystal Klean employees is our top priority. Any work done off a lift or ladders will take place in a barricaded work areas. Krystal Klean uses signs, cones and caution tape used to section off working areas and prevent foot traffic underneath equipment. Krystal Klean technicians possess Certified Lift Operator training. Technicians will wear and inspect required PPE daily. Copies of Daily Safety Talks and Equipment Inspections can be submitted to Customer upon request.
- -Closure of any driving lanes or entrances will be coordinated with Site Management in conjunction with Project Schedule
- -Krystal Klean will protect areas in proximity to working areas where paint or other coating products are not desired, protecting non-painted surfaces from spillage, spray, dripping, etc. Spraying will not occur in windy conditions, to mitigate liability of paint on vehicles.
- -Krystal Klean technicians will apply sealants and caulking with strict adherence to Manufacturers Recommended Application Procedures, following directions for surface preparation, installation, and cure time.
- -Krystal Klean employees are fully insured at all times. Certificate of Insurance will be submitted to customer upon request.
- -Krystal Klean will suspend operations immediately for the purpose of safety to customers, guests, or employees or if a negative impact on business operation is discovered.
- -Material and/or equipment storage site plan will be reviewed and approved by Facilities Management prior to mobilization. Customer will not be held responsible for the security of temporary storage sites.
- -Project is priced for a single mobilization, and schedule will be submitted for approval prior to mobilization.
- -Site business operations are not to be impacted, therefore any work which requires closure of the employee or visitor entrances will take place after business hours (at no further cost to customer).
- *Any other envelope issues discovered during restoration will be recorded and communicated to owner.
- *Any work beyond Scope in this proposal must be approved with change order by owner or owner's representative.

Commercial Pressure Washing - Two Standalone Units

Exterior Walls. Section 1 Surface Prep A. Cost by Task Line 4. Chemical Cleaning \$0.09/sqft

Northwest Bldg: 3,125 Southwest Bldg: 4,275

Total: 7,400

- -Pressure wash surfaces with moderate heat, regulated pressure, and a balanced anti-microbial solution to remove organic build-up. Some stains may not be fully removable from surfaces being cleaned.
- -Please review any specific concerns with your estimator so we arrive prepared to meet your needs.
- -Technicians work safely to protect customer property and the surrounding environment.
- -Technicians will inspect surfaces to identify potential water intrusion points and give recommendations for waterproofing, painting, or sealing. Cleaning methods may be adjusted depending on surface conditions.

Painting - Northwest Bldg Exterior Walls

Exterior Walls

Section 2 Painting Services - B. Exterior - Line 21 Prime Coat - Exterior (spray/backroll) \$0.60 per coat (qty 1)

Section 2 Painting Services - B. Exterior - Line 30 Architectural Coating (spray/backroll) \$0.64 per coat (qty 2) = \$1.28

7400.00

\$0.09

\$666.00

1.00 \$5,875.00

\$5,875.00

3,125 sqft

Prime: \$1,875 Topcoat x2: \$4,000

Painting - Southwest Bldg Exterior Walls

1.00

\$5,640.00

\$5,640.00

Exterior Walls

Section 2 Painting Services - B. Exterior - Line 21 Prime Coat - Exterior

(spray/backroll) \$0.60 per coat (qty 1)

Section 2 Painting Services - B. Exterior - Line 30 Architectural Coating

(spray/backroll) \$0.64 per coat (qty 2) = \$1.28

3,000 sqft (metal building included on OPTIONS bid)

Prime: \$1,800 Topcoat x2: \$3,840

Painting - Doors

1.00 \$757.36

\$757.36

Exterior Doors and Frames

Section 2 Painting Services - B. Exterior - Line 37 Architectural Coatings

(metal Door) \$50 each

Section 2 Painting Services - B. Exterior - Line 39 Architectural Coating (metal

Frames) \$55 each

8 Door Faces = \$400

4 Door Frames = \$220

Materials

Primer: Extreme Bond 1 gal \$49.18 + 3% = \$50.66

Topcoat: Pro Industrial WB Alk Urethane: 2 gal \$42.09 + 3% = \$86.70

Materials - Walls 1.00 \$2,447.72 \$2,447.72

Primer SW Extreme Bond: 16 gal \$49.18 + 3% = \$810.56 Topcoat SW Latitude: 42 gal \$37.84 + 3% = \$1,637.16

Estimate Total:

\$15,386.08

CUSTOMER MESSAGE

Thank you for the opportunity to serve you!

We uphold the highest industry standards for glass cleaning tools and methods but must inform and educate its customers about the inherent risk of scratches when cleaning glass. Given the facts below, we cannot be held liable for glass scratches. Minuscule glass particles (or "glass fines") may exist on the pane surface. This flaw is common for tempered or hurricane-proof glass often installed in Florida. During a normal cleaning process, these glass fines can break off and cause hairline scratches. Removal of paint, adhesives, calcium deposits, or construction debris may require the use of scrubbing pads or scrapers, which increases the risk of scratched glass, and is a separate service from standard window cleaning. When cleaning glass to remove calcium deposits, some brands of tinted or soft glass may be micro-scratched with vinyl buffing pads. Preexisting scratches may be visible or apparent after the glass is cleaned.

Terms of payment: The total amount stated is due upon completion. Where applicable, credit cards will be charged for the total amount upon completion based on the credit card information provided in advance. All late payments (over 30 days) may bear interest at the highest rate permissible under Florida law calculated daily and compounded monthly. Customer shall also be responsible for paying all reasonable costs incurred in collecting any late payments, including, without limitation, attorneys' fees.

Docusign Envelope ID: 25946E6B-C541-4D0C-B5AF-5368CAEE002A

Photos and/or videography may be taken and used for warranty, educational, and advertising purposes. By signing this estimate, you agree to allow us to use the content taken for the above intent. Krystal Klean will not take photos or videos if you request us not to, in writing, when you execute this estimate.

Estimate Accepted By: Accepted Date:

DocuSign

Certificate Of Completion

Envelope Id: 25946E6BC5414D0CB5AF5368CAEE002A Status: Completed

Subject: Work Authorization; CM3169-WA10; Krystal Klean; Painting Svcs; EOC Cleaning & Painting; \$15,386.08

Source Envelope:

Document Pages: 7 Signatures: 9 Envelope Originator:
Certificate Pages: 6 Initials: 4 Evelyn Burton

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

eburton@nassaucountyfl.com IP Address: 50.238.237.26

Record Tracking

Status: Original Holder: Evelyn Burton Location: DocuSign

9/16/2024 8:08:52 AM eburton@nassaucountyfl.com

3

Signer Events

Doug Podiak
dpodiak@nassaucountyfl.com

Facilities Director Nassau County BOCC

Security Level: Email, Account Authentication

(None)

Signature

Doug Podiak

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Timestamp

Sent: 9/16/2024 8:23:26 AM Viewed: 9/16/2024 9:45:35 AM Signed: 9/16/2024 9:46:01 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication

(None)

17

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Sent: 9/16/2024 9:46:04 AM Viewed: 9/16/2024 12:02:47 PM Signed: 9/16/2024 12:03:24 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC Security Level: Email, Account Authentication

(None)

Chris Lacambra

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Sent: 9/16/2024 12:03:27 PM Viewed: 9/16/2024 3:33:54 PM Signed: 9/16/2024 3:34:34 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director Nassau County BOCC

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:Not Offered via DocuSign

Lanau Kilmou

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Sent: 9/16/2024 3:34:36 PM Viewed: 9/18/2024 12:43:19 PM Signed: 9/18/2024 12:43:25 PM

Signer Events	Signature	Timestamp
Lorraine Matarazzo		Sent: 9/18/2024 12:43:27 PM
lorrainem@keptcompanies.com	Corraine Matarazzo	Resent: 10/3/2024 8:15:01 AM
CAO		Viewed: 10/3/2024 10:14:30 AM
Kept	Signature Adoption: Pre-selected Style	Signed: 10/3/2024 10:14:40 AM
Security Level: Email, Account Authentication (None)	Using IP Address: 73.215.160.17	
Electronic Record and Signature Disclosure: Accepted: 10/3/2024 10:14:30 AM ID: d01c7c4a-aaa0-418f-86d1-c0ec64099c39		
Abigail Jorandby		Sent: 10/3/2024 10:14:42 AM
ajorandby@nassaucountyfl.com	$\ell \mathcal{J}$	Viewed: 10/3/2024 7:54:14 PM
Deputy County Attorney		Signed: 10/8/2024 10:35:10 AM
Nassau BOCC	Signature Adention: Dre colected Style	
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Denise C. May	N . 0	Sent: 10/8/2024 10:35:14 AM
dmay@nassaucountyfl.com	Denise C. May	Viewed: 10/8/2024 10:36:23 AM
County Attorney		Signed: 10/8/2024 10:36:28 AM
Nassau County BOCC	Circulations Adoptions Due colored Ctule	
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Taco E. Pope, AICP		Sent: 10/8/2024 10:36:31 AM
tpope@nassaucountyfl.com	Taco E. Pope, AICP	Viewed: 10/8/2024 1:34:51 PM
County Manager		Signed: 10/8/2024 1:34:56 PM
Nassau County BOCC	0:	
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
BOCC AP		Sent: 10/8/2024 1:34:59 PM
boccap@nassauclerk.com	L.BELTON	Viewed: 10/14/2024 9:52:20 AM
Nassau County Clerk		Signed: 10/14/2024 9:52:24 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254	
Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
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Timestamp

Timestamp

Intermediary Delivery Events

Certified Delivery Events

Status

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Carbon Copy Events Status Timestamp Clerk Services Sent: 10/14/2024 9:52:27 AM COPIED BOCCClerkServices@nassauclerk.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign Procurement Sent: 10/14/2024 9:52:28 AM **COPIED** procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign Tony Lombardi Sent: 10/14/2024 9:52:29 AM **COPIED** tlombardi@nassaucountyfl.com Security Level: Email, Account Authentication **Electronic Record and Signature Disclosure:** Accepted: 12/4/2023 2:18:45 PM ID: 8e7919b6-1c62-4fa4-82d2-bb5f64ec1d06 Jennifer Kirkland Sent: 10/14/2024 9:52:31 AM **COPIED** jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication

Witness Events	Signature	Timestamp	
Notary Events	Signature	Timestamp	
Envelope Summary Events	Status	Timestamps	
Envelope Sent	Hashed/Encrypted	9/16/2024 8:23:26 AM	
Certified Delivered	Security Checked	10/14/2024 9:52:20 AM	
Signing Complete	Security Checked	10/14/2024 9:52:24 AM	
Completed	Security Checked	10/14/2024 9:52:31 AM	
Payment Events	Status	Timestamps	
Electronic Record and Signature Disclosure			

Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM

ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive
 exclusively through electronic means all notices, disclosures, authorizations,
 acknowledgements, and other documents that are required to be provided or made
 available to you by County of Nassau during the course of your relationship with County
 of Nassau.